

MINUTES OF BOARD OF TRUSTEES MEETING
GREECE PUBLIC LIBRARY
Wednesday, January 9, 2019

PRESENT: Charles DeCamilla
Calli Marianetti, Vice President
Kevin Nasca, President
Jamie Slocum, Finance Officer
Kyle Steinebach
Anthony Wechsler

Keith Suhr, Librarian III
Susan Snyder, Office Clerk II & Recording Secretary

President K. Nasca called the meeting to order at 4:40 pm.

TRUSTEE OATH OF OFFICE:

Library Board President K. Nasca administered the oath of office to new Greece Public Library Board Trustee Kyle Steinebach as required by Section I Article XIII of the New York State Constitution.

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of New York State, and that I will faithfully discharge the duties of the office of Library Board of Trustees of the Greece Public Library, according to the best of my abilities.”

K. Steinebach filed his oath of office with the Clerk of the Town of Greece on January 16, 2019.

ADOPTION OF AGENDA

MOTION: J. Slocum moved to table the adoption of the agenda until C. DeCamilla is present.

A. Wechsler seconded and the motion carried.

C. DeCamilla arrived at 4:50 pm.

MOTION: A. Wechsler moved to adopt the agenda with adjustment of Authorization to Declare the Attached Lists (December 2018 and January 2019) as Scrap to be renumbered to New Business #6.

C. Marianetti seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

MOTION: A. Wechsler moved to approve the minutes of December 4, 2018. C. Marianetti seconded and the motion carried.

PUBLIC EXPRESSION

None

CORRESPONDENCE

None

PRESIDENT'S REPORT

None

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period of December 1-December 31, 2018.

MOTION: C. Marianetti moved to accept the Greece Public Library Gift Fund Report as submitted. A. Wechsler seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library's Revenue Report for December 2018.

MOTION: A. Wechsler moved to accept the Revenue Report as submitted. C. Marianetti seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library's Expense Report for December 2018.

MOTION: C. Marianetti moved to accept the Revenue Report as submitted. A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

K. Suhr reviewed the Director's written report covering and answering questions regarding library operations, staffing, SharePoint, programming, circulation statistics and the possibility of creating study room space. K. Nasca inquired about the possibility of the additional study space, where located, amount of privacy, public access and if there would be glass fronts on the station(s). K. Nasca also inquired about the discontinued story times, public service points and staffing of those areas.

TOWN LIAISON REPORT

None.

OLD BUSINESS

None.

NEW BUSINESS #1

MOTION: C. Marianetti moved to approve the slate of 2019 library board officers as recommended by the Nominating Committee consisting of Kevin Nasca for President, Calli Marianetti for Vice President and Jamie Slocum for Finance Officer. A. Wechsler seconded and the motion carried.

NEW BUSINESS #2

MOTION: J. Slocum moved to designate the Greece Post as the Greece Public Library Board of Trustees newspaper of record for 2019. C. DeCamilla seconded and the motion carried.

NEW BUSINESS #3

MOTION: J. Slocum moved to authorize Library Director C. Guthrie to approve advance payments of the following expenditures for 2019 prior to claim audit: utility bills, including fuel, water, gas, electric, telephone, and internet service, debt services, leases in excess of one year, postage and freight charges, pursuant to applicable state law. A. Wechsler seconded and the motion carried.

NEW BUSINESS #4

MOTION: J. Slocum reviewed and moved to approve Voucher 76720 as submitted. A. Wechsler seconded and the motion carried.

NEW BUSINESS #5

MOTION: C. DeCamilla moved to abolish one full time Library Assistant position and create one full-time Librarian I position. A. Wechsler seconded and the motion carried.

MOTION: C. Marianetti moved to appoint Elizabeth Dobles to the position of Librarian I effective January 12, 2019. J. Slocum seconded and the motion carried.

NEW BUSINESS #6

MOTION: A. Wechsler moved to authorize that items on the "Library Scrap December 2018 and January 2019" lists be declared scrap. J. Slocum seconded and the motion carried.

APPROVAL OF BILLS FOR PAYMENT

J. Slocum reviewed and answered questions regarding specific expenditures.

MOTION: C. Marianetti moved to approve the list of payables as presented. C. DeCamilla seconded and the motion carried.

ADJOURNMENT

MOTION: C. Marianetti moved to adjourn the meeting at 5:10 pm. J. Slocum seconded and the motion carried.

Minutes submitted by Susan Snyder, Recording Secretary

Approved by Greece Public Library Board at their 2-5-19 meeting