

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
Tuesday, November 12, 2019

PRESENT: Charles DeCamilla  
Calli Marianetti, Vice President  
Kevin Nasca, President  
Kyle Steinebach  
Anthony Wechsler  
  
Cassie Guthrie, Library Director  
Susan Snyder, Office Clerk II & Recording Secretary

EXCUSED: Jamie Anthony, Finance Officer

President K. Nasca called the meeting to order at 4:34 pm.

ADOPTION OF AGENDA

**MOTION:** A. Wechsler moved to adopt the agenda as submitted. K. Steinebach seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** K. Steinebach moved to approve the minutes of October 1, 2019. C. Marianetti seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

K. Nasca expressed well wishes from the Library board to Betsy Dobles and Chris Qualey as they are both out on medical leave and relayed appreciation to the library staff for all their support in their absence.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

C. Guthrie reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period of October 1-October 31, 2019 in Jamie Anthony's absence.

K. Nasca questioned what was purchased from the gift fund for \$13.36 (book) and was requested by the donor.

**MOTION:** C. DeCamilla moved to accept the Greece Public Library Gift Fund Report as submitted. A. Wechsler seconded and the motion carried.

#### REVENUE REPORT

C. Guthrie reviewed the Greece Public Library Revenue Report for October 2019 in Jamie Anthony's absence.

**MOTION:** A. Wechsler moved to accept the Revenue Report as submitted. C. DeCamilla seconded and the motion carried.

#### EXPENSE REPORT

C. Guthrie reviewed the Greece Public Library Expense Report for October 2019 in Jamie Anthony's absence.

**MOTION:** K. Steinebach moved to accept the Expense Report as submitted. C. DeCamilla seconded and the motion carried.

#### DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered questions.

#### TOWN LIAISON REPORT

None.

#### OLD BUSINESS

None.

#### NEW BUSINESS #1

C. Guthrie gave an overview of proposed revisions to the library's Photo and Video policy which are being requested.

**MOTION:** K. Steinebach moved to approve the revisions as presented. A. Wechsler seconded and the motion carried.

#### NEW BUSINESS #2

**MOTION:** : K. Steinebach moved to approve the 2020 library board meeting dates as presented. A. Wechsler seconded and the motion carried.

#### APPROVAL OF BILLS FOR PAYMENT

C. Guthrie reviewed and answered questions regarding specific expenditures in Jamie Anthony's absence.

**MOTION:** K. Steinebach moved to approve the list of payables as presented. C. Marianetti seconded and the motion carried.

#### ADJOURNMENT

**MOTION:** A. Wechsler moved to adjourn the meeting at 4:49 pm. K. Steinebach seconded and the motion carried.

Minutes submitted by Susan Snyder, Recording Secretary

Approved by Greece Public Library Board at their 12-3-19 meeting

