

MINUTES OF BOARD OF TRUSTEES MEETING  
GREECE PUBLIC LIBRARY  
Tuesday, May 7, 2019

PRESENT: Charles DeCamilla  
Kevin Nasca, President  
Jamie Slocum, Finance Officer  
Kyle Steinebach  
Anthony Wechsler

Cassie Guthrie, Library Director  
Jonathan Hellman, Library Board Treasurer and Town of Greece Finance Director  
Keith C. Suhr, Librarian III & Recording Secretary

EXCUSED: Calli Marianetti, Vice President

K. Nasca called the meeting to order at 4:38 pm

ADOPTION OF THE AGENDA

C. Guthrie requested that two items be added to the agenda and that both be moved to the top of the agenda:

- New Business #3: Approval of HVAC replacement (2 vouchers with invoices)
- New Business #4: Investment of the library's Gift Fund in the NY Consolidated Liquid Asset Securities System (NYCLASS)

**MOTION:** A. Wechsler moved to approve the agenda as modified. K. Steinebach seconded and the motion carried.

NEW BUSINESS #3

**MOTION:** J. Slocum moved to approve voucher #74569 in the amount of \$76,389 and voucher #13,499 in the amount of \$13,499 HVAC replacement at the Main Branch. C. DeCamilla seconded and the motion carried.

NEW BUSINESS #4

J. Hellman explained NYCLASS to the board and confirmed it is permissible under Office of the State Comptroller rules and regulations for the library's Gift Fund.

**MOTION:** K. Steinebach moved to approve the investment of the library's Gift Fund in the New York Consolidated Liquid Asset Securities System. A. Wechsler seconded and the motion carried.

APPROVAL OF PRIOR MEETING MINUTES

**MOTION:** K. Steinebach moved to approve the minutes of April 2, 2019. A. Wechsler seconded and the motion carried.

**MOTION:** C. DeCamilla moved to approve the special meeting minutes of April 10, 2019. J. Slocum seconded and the motion carried.

PUBLIC EXPRESSION

None.

CORRESPONDENCE

None.

PRESIDENT'S REPORT

K. Nasca expressed gratitude to board members for attending the special meeting on April 10, 2019.

GREECE PUBLIC LIBRARY GIFT FUND REPORT

J. Slocum reviewed the Greece Public Library Gift Fund Revenue and Expense Report for the period April 1 - April 30, 2019.

**MOTION:** A. Wecshler moved to accept the Gift Fund Report as submitted.  
C. DeCamilla seconded and the motion carried.

REVENUE REPORT

J. Slocum reviewed the Greece Public Library Revenue Report for April 2019.

**MOTION:** K. Steinebach moved to accept the Revenue Report as submitted.  
A. Wechsler seconded and the motion carried.

EXPENSE REPORT

J. Slocum reviewed the Greece Public Library Expense Report for April 2019.

**MOTION:** K. Steinebach moved to accept the Expense Report as submitted.  
A. Wechsler seconded and the motion carried.

DIRECTOR'S REPORT

C. Guthrie reviewed her written report as submitted and answered questions. She noted that the Hoopla service which was launched last Friday already has over 230 patrons registered.

TOWN LIAISON REPORT

None.

OLD BUSINESS

None.

#### NEW BUSINESS #1

C. Guthrie referenced the “Updates to the NYS Minimum Public Library Standards: A Side by Side Comparison” document that was sent as a pre-read. Included in this document are the current standards, which expire on December 31, 2020 and “new” updated standards that will go into effect January 2021. The Board of Regents sets these standards under Education Law, Section 254 and public libraries are required to meet them in order to be registered to receive and expend state and local public funds.

C. Guthrie stated that she would be working over the next 18 months to ensure that the Greece Public Library is in compliance with the updated standards by January 2021 and asked if there were any questions.

#### NEW BUSINESS #2

C. Guthrie stated that in light of the minimum standards updates, she would like the library board to consider extending the 2017-2019 Library Strategic Plan through December 31, 2020. She further expressed that the community has responded very well to the existing plan and feels an additional year tacked on is warranted.

**MOTION:** J. Slocum moved to approve extending the 2017-2019 Library Strategic Plan through December 31, 2020. C. DeCamilla seconded and the motion carried.

#### OTHER BUSINESS

None.

#### APPROVAL OF BILLS FOR PAYMENT

**MOTION:** K. Steinebach moved to approve the list of payables. A. Wechsler seconded and the motion carried.

#### ADJOURNMENT

**MOTION:** J. Slocum moved to adjourn the meeting at 5:15 p.m.. K. Steinebach seconded and the motion carried.

Minutes submitted by Keith C. Suhr, Recording Secretary

Approved by Greece Public Library Board of Trustees at their 6-4-19 meeting